

White Oak Township Board Meeting September 11, 2023

The September 11, 2023 meeting of the White Oak Board was called to order by Supervisor Dorwin Marshall at 7 p.m. In attendance were: Supervisor Dorwin Marshall, Treasurer Brigitte Doxtator, Clerk Leela Vernon, Trustee Diane Graf, Trustee John Kemler, Zoning Administrator Katrina Griffith, Planning Commission Chair Missy Noll, Dean Leavitt, Sam Curtis, Richard Morrison, Wade and Ashley Andersen, and Allen Baker. Trustee Graf lead us in the Pledge of Allegiance.

A motion was made by Trustee Kemler, seconded by Trustee Graf to approve the minutes of the August 14, 2023 meeting. Motion carried.

A motion was made by Trustee Graf, seconded by Trustee Kemler to approve the Treasurer's report as presented. Motion carried. Treasurer Doxtator pointed out that there is over \$400,000.00 in the General Fund Savings Account and she would like to see us invest some of that in CD's where we would accrue more interest. There was discussion about the different institutions. Treasurer Doxtator will do more research and report to the board at the October meeting.

Zoning Administrator, Katrina Griffith gave her report (see attached.)

The schedule submitted by the DCAA was emailed to the board members and is posted in the office.

Treasurer Doxtator and Trustee Kemler had no updated quotes for the asphalt for the walking path. Doxtator called several companies, left messages and got no response.

There were 2 quotes to re-do the North pavilion. Greg Walker submitted a quote for \$11,500 and Chad Minix submitted a quote for \$12,862.00. A motion was made by Trustee Graf, seconded by Clerk Vernon to approve the quote submitted by Greg Walker since his bid was \$1,362.00 lower. Motion carried.

David Mullins submitted his resignation to both the Planning Commission and the Zoning Board of Appeals. Ashley Andersen stated her interest in being on the Planning Commission. A motion was made by Trustee Graf, seconded by Trustee Kemler to appoint Ashley Andersen to the Planning Commission. Motion Carried.

Jake Wright who has been taking care of our website has resigned. A motion was made by Trustee Kemler, seconded by Treasurer Doxtator to turn the maintenance of the website over to Missy Noll. Motion carried.

Clerk Vernon gave the Board an update on the progress of the election co-ordination with Ingham Township. She stated that she had submitted a grant application to the Ingham County Clerk for funding for the early voting that will start in February, 2024. She also stated that a contract would have to be drawn up between White Oak Township and Ingham Township to conduct the Presidential Primary early voting. A copy of a sample contract was presented to the

Board. A motion was made by Trustee Kemler, seconded by Trustee Graf to have Clerk Vernon purchase the necessary materials. Motion Carried.

Trustee Graf brought up the subject of the Township Park lawn maintenance and the need for proper equipment. A motion was made by Trustee Graf, seconded by Trustee Kemler to purchase the DR Leaf and Lawn Vacuum PRO XL 330. Motion carried.

Supervisor Marshall stated that he spoke with Mr. Bauder about the fact that the traffic to and from their event was using Swan Road instead of the route spelled out in the Special Use Permit. He also stated that they may have an event in October. It was pointed out that their Special Use Permit only allowed events April thru September.

There was some discussion about Allen Baker's Special Use Permit. Since there was not a quorum at the last Planning Commission meeting they were not able to make a recommendation to the Board. A new date will be set. Until then a motion was made by Trustee Graf, seconded by Clerk Vernon, to extend the Special Use permit until December 31, 2023 to allow time for the Planning Commission to meet and to make a recommendation to the Board. Motion carried.

Public Comment was opened up: Richard Morrison showed the Board a Christmas decoration he would like to purchase for the park. A motion was made by Trustee Kemler, seconded by Trustee Graf to approve the purchase in the amount of \$382.20 plus shipping and handling. Motion carried.

A motion was made by Trustee Graf, seconded by Trustee Kemler to pay bills. Motion carried.

Supervisor Marshall adjourned the meeting at 7:55 pm.

Respectfully submitted

Leela A. Vernon, Clerk White Oak Township