

White Oak Township

APPLICATION FOR A BUILDING PERMIT

Permits issued by Katrina Griffith (517) 204-4458
Building Inspector Don Hannewald (517) 262-7673
1002 South M-52, Webberville MI 48892

Address of Building _____ Lot No. _____

Type of Improvement _____ Zoning _____

Owner's Name _____ Phone _____

Address _____ City _____ Zip _____

Builder's Name _____ Phone _____

Address _____ City _____ Zip _____

Email Address: _____ Builder's License Number _____

Intended Use of
Land/Structure _____

Lot Size: Width _____ Depth _____ Is it a corner lot? _____

Distance from Building to Lot Lines: Front _____ Rear _____ R. side _____ L. side _____

Type of Frame: 1. ___ Masonry, Wall Bearing 2. ___ Wood Frame 3. ___ Structural Steel 4. ___ Concrete 5. ___ Other

Building Size: Width _____ Depth _____ Number of Stories _____ Height _____

Size of Building in Sq. Ft: Ground Floor _____ 2nd Floor _____ Total Living Area _____

Size of Garage: Width _____ Depth _____ Height _____ Sq. Ft. _____

Septic Permit No. _____ Expiration Date: _____

Type of Heating: 1. ___ Propane or Gas 2. ___ Oil 3. ___ Electricity 4. ___ Other

Describe Project in Detail: _____

Please see the application requirements list for required attachments.

WARNING - The approval of the plans procured by misrepresentation of facts or conditions, mis-statements in application, or through improper action of any officer or employee of this department, does not legalize an illegal construction, arrangement, or condition.

Estimated Cost of Improvement \$ _____

I certify the above information is true and correct and that the proposed work I authorized by the owner of record.

Print Name of Applicant _____

Signature of Applicant or Authorized Agent _____ Date _____

Approval Signature:	Date:
White Oak Township Zoning Administrator	Permit Number:
Approval Signature:	Date:
White Oak Township Building Code Official	Permit Number:

Form Instructions:

Once the Building Application and plans are approved, the Township Zoning Administrator will contact you with the total fee. Once the Township receives the fee, your building permit can be issued. If you have any questions please contact the office at (517) 851-8764.

Please send the completed application and all required information to:

White Oak Township Building Department
1002 S. M-52
Webberville, MI 48892

Make checks payable to “White Oak Township”.

All fees must be paid prior to issuance of zoning or building permit.
(Prior to commencement of construction, inclusive of dig.)

All permits are valid for 12 months.

White Oak Township

Building Application Requirements

Send applications to:

Zoning Control Officer, 1002 S. M-52 Webberville, MI 48892

Please provide the following selected information:

- The site address or a house number assignment request.
- A detailed description of work to be performed.
- The total value of the work to be performed.
- Site plan showing: (see Zoning Ordinance for complete requirements).
 1. all existing or proposed buildings and/or structures,
 2. fence rows,
 3. utilities,
 4. rite of way's,
 5. private sewage system,
 6. well,
 7. set backs from lot lines,
 8. Lot size and dimensions,
 9. Type of house or building (i.e. ranch) including floor area (minimum of 1200 square feet) and the height from ground level to peak.
 10. Name and address of the contractor or builder.

A copy of:

1. The Ingham County Environmental Health Department well and /or septic permit. (if well or septic work is required)
2. The driveway permit from the Ingham County Road Commission. (if there is not an existing drive)
3. Ingham County Drain Commission permit or waiver.
4. If the property may contain regulated floodplains or wetland areas, provide documentation from the Michigan Department of Environmental Quality (DEQ) that the proposed project is in compliance with any applicable regulations.

- Three sets of prints, Foundation, all floor plans, elevations / cross sections, sizes and spans of lumber.
- Proof of ownership.
- The legal description of the property.
- A completed application form.

Unless you own the home, a State of Michigan Residential Builders License is required for work on any residential structure. The builder must provide the following:

- ◆ Residential Builder License.
- ◆ Workers compensation Insurance carrier or exemption.
- ◆ Federal Tax Identification Number.
- ◆ Michigan Employment Security Commission number or reason for exemption.

For inspection of construction call the building inspector at least 24 hours in advance.

Building Inspector: Don Hannewald (517) 262-7673